

July 14, 2025

The regular monthly meeting of the Town Board of Rietbrock was held Monday July 14, 2025, at the Rietbrock Town Hall. Lyonel Wisnewski, Todd Thurs, Sherry Literski, and Jody Davis were present. Lyonel called the meeting to order 6:30PM with all saying the Pledge of Allegiance.

Todd made a motion, 2nd by Lyonel, to approve the meeting minutes sent to the board prior to the meeting by the Clerk. MC

The treasurer gave the financial report, with a checking account balance total of \$225,645.40; road improvement (RI) fund balance of \$464.80; road improvement 9-month CD at 4% interest balance \$20,000.00 and will come due February 20, 2026; Tax account balance of \$589.87 and Machinery Fund balance of \$37,186.54. The Machinery Fund 9-month CD at 4.32% interest balance is \$54,668.53 and will come due August 14, 2025. The new grader has a balance of \$212,429.16. Receipts for the month were also reported.

Todd made a motion, 2nd by Lyonel, to accept the financial report. MC

There were eight (8) visitors (plus four (4) Board members).

In discussions with the bills, the clerk announced there was a new bill received right before the meeting and could not be written out and needed to be considered with the bills before approved. The bill for McCoy Construction & Forestry, Inc. is \$735.60 and was an onsite service call for the 2023 John Deere Grader.

There was also discussion regarding the hours submitted by the Chairman Lyonel Wisnewski. A motion was made by Todd, 2nd by Lyonel to accept the hours Lyonel submitted for payroll minus unapproved mileage and meetings for Marathon County ERC and Marathon County Waste Management meetings that were not approved by the board. MC

Todd made a motion, 2nd by Lyonel, the bills were examined and can be paid. MC

The YTD budget was reviewed with no changes necessary.

The Quarterly budget analysis was reviewed.

Todd and Lyonel reported on June 16, 2025, Athens Area Fire Commission meeting. In the meeting, there was discussion on insurance and what insurance policies cover. The board as a takeaway from this meeting wants our insurance rep to come in and go over the Town's policy. This will be added to a future board meeting.

The annual meeting of Marathon County Unit Combined Eastern & Western Unit meeting is on Thursday June 24, 2025, 7:00PM at Memories Ballroom, Marathon, WI.

Permits: Zoning Permits: 1) Michael Miller
 Utility Permits: None
 New Culvert/Driveway Permits: None
 Sanitation Permits: None
 New Holding Tank Agreements: None
 New Surveys: None

Fire Runs: 1) Reza Ghorashi-Sarvestani
Missing fire run payments: 1) Peter Lui; 2) Rebecka Hein; 3) Brian Finke
New Addresses: None
Special Assessments: 1) Kenneth Reuter
Town Hall Rentals: 1) Jody Davis; 2) Melanie Ellenbecker
Nonmetallic Mine Reclamation Permit: James Peterson Sons Inc

The Planning Commission Chair, Wayne Mauer, asked the board for approval to work directly with the town attorney for Zoning ordinance update. Lyonel made a motion, 2nd by Todd to allow the Plan Commission to utilize town legal assistance not to exceed the amount of \$4,500 for updating the zoning ordinance. MC

Lyonel requested formal appointments for the Plan Commission be put on the next meeting agenda.

Lyonel reported updates on town issues. Lyonel presented a certified letter draft to Kenneth and Nancy Reuter to remove human health hazards from property. A motion was made by Todd, 2nd by Lyonel to send the certified letter to address the removal of human health hazards from this property. MC

Ron Urmanski property continues to push the right-of-way limits of the roads. The town will address and focus on ditching in this area to correct flooding issues.

Jess Kufahl paid the fine issued for a delinquent zoning permit. A letter he sent with payment was read to the board.

The Harmony Specialty Dairy Products culvert was discussed. Todd is working with the manager of this property and requested this remain on the agenda through next month's board meeting.

There were no updates for the American Rescue Plan Act (ARPA).

Municipal building updates were discussed. The display box will be reconstructed by Mark Ellenbecker sometime later this year. It was discussed to get pricing on getting the West side exit step to the municipal hall up to code. The town is looking to complete this work this year in between road work. A quote and design are needed, and the best guess is the cost would be about \$1,500 but not confirmed until quotes are received.

The municipal hall is quite damp throughout the year. The town requested Ryan will investigate installing a dehumidifier in the Town hall with hose to drain into one of the bathrooms

The board is looking into adding an office for the clerk in the Town Hall.

In the roads update, Lyonel reported on July 2024 state of emergency. We have not yet received or heard about receiving any sort of reimbursement for this disaster.

We have had many washouts throughout the town. Ryan will pursue adding an additional culvert across the road on Meridian Road between the home of Ken Kraft and the concrete culvert for Matt Hartwig's field.

Lyonel presented a quote he received for changing Mt. View Lane and Pioneer Road intersection to a four-way stop. The cost was out of line for what the town is looking for. Lyonel has requests for additional quotes. Lyonel explained the legal ramifications call for these new stop signs to be done

by a professional installer, not the town employees.

The town will utilize Delmore Consulting to complete Paser Ratings for the Town at a cost of \$2,500.

Jody presented the additional information received on electronic cleanup dates for the town. The proposed cleanup dates would line up with the Tire recycling event we host the first weekend in October.

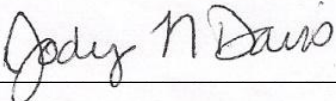
Jody reported on the Town Website progress. Lyonel requested the Delmore Consulting 6-20 Culvert Inventory and Comprehensive Plan be added.

Jody has started to draft an employee handbook to present to the board at the next board meeting. A report shell was obtained by Lyonel from the WTA site. Jody will utilize this to complete the handbook for review.

Todd made a motion, 2nd by Lyonel to post ads in the Central Wisconsin Shopper, Salesman Sam and The Record Review to advertise the vacant Town Supervisor position and hold a special Meeting on August 4, 2025, 6:30PM to make the official appointment to fill this vacancy. MC

There was no correspondence to review.
There were no additional public comments.

The meeting was adjourned by Lyonel at 8:02PM to go into Executive Session under WI STATS 19.85(1)(B)(C) for the purpose of considering employment, compensation, or performance evaluation data of public employees over which the board had jurisdiction and exercises responsibly.



Jody N Davis – Clerk, July 14, 2025